

## KINGSBURY PRIMARY SCHOOL

**DATE:** THURSDAY 19<sup>st</sup> May 2016

**Time:** 7:30pm

**Venue:** Staff room

### MINUTES OF SCHOOL COUNCIL MEETING

**Present:** Barb Hinsley, Wayne Bolton, Matt Mackenzie-McHarg, Chris Hinsley Stephen Muir, Nigel Proctor, Christel Lemmon, Christopher Brown, Cathy Valkanis, Nicholas Herriman,

**Apologies:** Irene Athanasopoulos, Mark Olszewski,

**Chair:** Nigel Proctor

**Minute Taker:** Wayne Bolton

Item No.	Item	Discussion Point Raised	Action	Person
1.	<b>Welcomes and Apologies</b>	Irene Athanasopoulos and Mark Olszewski		
2.	<b>Minutes of Previous meeting</b>	True and correct.	Moved: Seconded:	Chris B Chris H
3.	<b>Business arising from previous minutes</b>	Note Move by Christel and Second by Stephen in moving the cheques	Moved: Seconded:	Nigel Matt
4.	<b>Correspondence</b>	<p>Mail In</p> <ul style="list-style-type: none"> <li>• A. A. Turner Invoice \$89,747.00 for second payment</li> <li>• DET Bulletin May 10<sup>th</sup></li> <li>• DET Bulletin May 17<sup>th</sup></li> <li>• DET Bulletin May 3<sup>rd</sup></li> <li>• School Building Authority</li> <li>• Shade Sail grant notification – Sorry missed out</li> <li>• Shade Sail rapid repair</li> <li>• Breakfast club is coming Term 2 no Term 3</li> <li>• Receipt Royal Children’s Hospital</li> <li>• Light Smart Program: Cherry Energy – LED replacement globes</li> <li>• School Insurance transfer to new insurance company Term of Insurance is for 16 months for payment of \$800. This is a requirement by the department</li> <li>• Inclusive school Grant – notification of movement for selecting a contractor. (Court yard application).</li> <li>• Joe Corsetti – Accessible building funding requesting the funding to go to the school.</li> <li>• Colin Brooks newsletter – political</li> <li>• Jill Callister – new education speak up service</li> <li>• Premier Reading Challenge – not take up</li> <li>• Application for School Uniforms</li> </ul>		

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		<p>Mail: Out</p> <ul style="list-style-type: none"> <li>• Application for sports uniforms: Enrich Programme from Barnardos Australia</li> <li>•</li> </ul>																																														
5.	<b>Business Arising from Correspondence</b>	None	Moved Seconded																																													
6.	<b>Reports</b>	Tabled and read.																																														
6.1	<b>Principal's Report</b>	As tabled																																														
6.2	<b>Reports Finance</b>	<p><b>Month of April 2016</b>            We have operated April 2016 (GL21151-Cash Flow) with an operating deficit of \$26,430.66 after total receipts of \$93,639.29 and expenditure of \$120,069.95.</p> <p>At the <b>end of April 2016</b> the account balances total was \$467,429.25 as follows:</p> <table border="1"> <thead> <tr> <th></th> <th><u>HYIA</u></th> <th><u>Official Acc</u></th> <th><u>VTMB TDs</u></th> <th><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>1 April 2016</td> <td>\$301,158.64</td> <td>\$ 18,258.46</td> <td>\$174,442.81</td> <td>\$493,859.91</td> </tr> <tr> <td>Revenue</td> <td>\$ 57,263.68</td> <td>\$ 35,272.35</td> <td>\$ 1,103.26</td> <td>\$ 93,639.29</td> </tr> <tr> <td>Expenses</td> <td>\$ 0.00</td> <td>-\$120,069.95</td> <td>\$ 0.00</td> <td>-\$120,069.95</td> </tr> <tr> <td>Transfers</td> <td>-\$100,000.00</td> <td>\$100,000.00</td> <td>\$ 0.00</td> <td>\$ 0.00</td> </tr> <tr> <td>30 April 2016</td> <td>\$258,422.32</td> <td>\$ 33,460.86</td> <td>\$175,546.07</td> <td>\$467,429.25</td> </tr> </tbody> </table> <p><b>Accounts Processing</b>            Committee requests that Council passes for payment the accounts indicated by direct payments and cheques numbered 18346 to 18350 for April 2016 to a total value of \$120,069.95.</p> <p>This includes:</p> <table border="1"> <thead> <tr> <th></th> <th><u>April 2016</u></th> </tr> </thead> <tbody> <tr> <td>Employee payroll:</td> <td>\$ 16,438.00</td> </tr> <tr> <td>Superannuation:</td> <td>\$ 2,043.52</td> </tr> <tr> <td>Other Direct Payments:</td> <td>\$ 99,134.72 (includes \$73,361.20 for AA Turner)</td> </tr> <tr> <td>Cheques:</td> <td>\$ 2,355.63</td> </tr> <tr> <td>Bank Charges:</td> <td>\$ 98.08</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$120,069.95</b></td> </tr> </tbody> </table> <p><b>General Business</b>            KPS has now a new additional insurance as dictated by the government.(VMIA –Victorian Managed Insurance Authority)</p> <p>Cherry-Broking (on behalf of Choice Energy) has approached KPS again to set-up a deal in relation to the lease of</p>		<u>HYIA</u>	<u>Official Acc</u>	<u>VTMB TDs</u>	<u>Total</u>	1 April 2016	\$301,158.64	\$ 18,258.46	\$174,442.81	\$493,859.91	Revenue	\$ 57,263.68	\$ 35,272.35	\$ 1,103.26	\$ 93,639.29	Expenses	\$ 0.00	-\$120,069.95	\$ 0.00	-\$120,069.95	Transfers	-\$100,000.00	\$100,000.00	\$ 0.00	\$ 0.00	30 April 2016	\$258,422.32	\$ 33,460.86	\$175,546.07	\$467,429.25		<u>April 2016</u>	Employee payroll:	\$ 16,438.00	Superannuation:	\$ 2,043.52	Other Direct Payments:	\$ 99,134.72 (includes \$73,361.20 for AA Turner)	Cheques:	\$ 2,355.63	Bank Charges:	\$ 98.08	<b>Total</b>	<b>\$120,069.95</b>	Moved Seconded	Christel Chris B
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		<p>LED light fittings around the school. They have now a letter of authority to get the network tariff analysed and if KPS were to go ahead with the deal they would negotiate a cheaper rate for us and then we would have to pay 50% of the savings to Chery Broking. They say there would be 62% savings with the lights. They would also put a \$1000 grant in for the LED lights. Barb is not sure this deal is going to be as good for KPS as they make it out to be. We may be able to do a lot of this ourselves without involving Cherry-Broking (such as applying for this grant). Also the only building that needs the LED lights is the current administration building which will be much lower use after the move to the other building.</p> <p>Barb applied for a grant of \$3521.50 (max. \$5000) from the Enrich Programme from Barnardos Australia supported by Aldi for sports uniforms. These grants have a focus on nutrition and healthy lifestyle.</p> <p>The grant put in for a new shade sail for the Isurava Building has unfortunately been unsuccessful.</p> <p>Motion: A transfer of \$100,000 to be completed to cover the next payment to AA Turner.</p>	Moved Seconded	Christel Stephen
6.3	<b>Buildings and grounds</b>	<p>Portable has been removed on the 14<sup>th</sup> May.</p> <p>Working Bee- a great turn out and many jobs have been completed with the parent group has been relocated. Expected date for completion 27<sup>th</sup> May. Possible completion of ramp and canopy is to be over the holidays.</p>		
6.4	<b>Governance &amp; Policy</b>	Policies moved to General Business		
6.5	<b>Community relations</b>	<p><b>Children's Day</b> – Darebin Council run at Bundoora Park: Great turn out of around from staff and Mark who terrorised many parents by handing out flyers. 17 enquires and a number shopping for schools.</p> <p>Open morning two parents had tours with 5 additional parents at Playgroup. One thing note is the school is NOT Zoned which was advertised one the day.</p> <p><b>Alumni Meeting:</b> First meeting on Tuesday 11 past winners from Kingsbury and Reservoir High. Feedback has been received and are interested in another meeting. Winners stretched back to 1993 and were represented every three years. Next meeting for the group may be held in October.</p>		
6.6	<b>Parents &amp; Friends</b>	No report		
6.7	<b>Canteen</b>	Special lunch held today. Canteen finances are progressing quite well.		
6.8	<b>Education Week</b>	<p>Transition team are in a review stage, working with Darebin Council. Detailed review of policies, program and practises across the school.</p> <p>Wednesday we had STEM activities (Science, Technology, Engineering and Mathematics), held in Isurava. An enjoyable turn up with a number of new families attending.</p> <p>Active Paths day on Friday with transfers on the ground. The walk starts in Curtain St, Parklands Dr and Footy oval in Dunne St. Also include Wheelie Day at 2.30pm</p>		

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	<b>OSHC</b>	Costings have been provided for the July holiday program. Barb will talk to Brayden in relation to staffing and budgeting.		
	<b>General Business</b>	<p>Area left from the removal of the portable discussed concerning the use of the area. The money from the coin trail can be used to complete the tasks.</p> <p>Furniture from Reservoir Library has been collected and will be used across the school especially the new office area.</p> <p>Standing Orders have been tabled for review and accepted by Council</p> <p>School Review- outline the number of days and the process on absences discussed.</p> <p>Policies have been passed and forwarded to Chris Hinsley to have the school logo attached before being printed and included in the minutes.</p>	Moved Seconded	Barb Chris
<b>All Reports have been accepted</b>			Moved Seconded	Nick Chris B

Meeting Closed at 9.30pm

Next meeting: Thursday 16<sup>th</sup> June 2016